



SECTION III: INSTRUCTION

POLICY 3115

ELEMENTARY GUIDANCE MATERIALS

Selection of materials for use in the elementary school guidance program should be made carefully, with materials selection and use to be reviewed regularly by the counselor, principal or designee, and instructional division staff members from the Office of the Superintendent of Schools. The following guidelines shall be observed in the use of elementary guidance materials:

1. The certified counselor in each building shall be the only person designated to use guidance materials with students. That responsibility shall not be delegated to a teacher or any other person in the building.
2. Parents may request exemption of their child from a guidance activity by submitting a written statement to the building principal or designee. The student will then be excused and will be provided other activities in another area of the building during the time the program is being administered.
3. If a counselor discovers controversial material in parts of the program, the matter should be discussed with the school administrator to determine whether or not the material should be deleted from the program entirely.
4. The time spent in the program by each student should not infringe, significantly, on regular classroom instructional programs.

Source: *Broken Arrow Board of Education policy adoption, January 17, 1978.*
Broken Arrow Board of Education policy adoption, July 13, 2009.
Broken Arrow Board of Education policy revised, October 11, 2021.