



SECTION V: EMPLOYEES

POLICY 5010

ADMINISTRATOR WORK SCHEDULE

School administrators are expected to remain at school as long as necessary to complete their duties and for the safety of students and personnel. School administrators shall not leave students in a school building without the supervision of an adult. Each administrator shall have a minimum of one-half hour as a break for lunch.

Administrative personnel not assigned to a specific school shall work the hours assigned by the Superintendent or designee.

Source: *Broken Arrow Board of Education policy adoption, July 13, 2009.*
Broken Arrow Board of Education policy revised, July 10, 2017.